



OFFICIAL NOTIFICATION OF ADDRESS CHANGE

Date: _____

To Community Bank:

I am officially notifying you of our change of address in writing. This change will go into effect as of _____. It is very important that you identify the account#(s) so that our records will reflect the correct information! We appreciate your attention to this request.

Please make changes to the following account(s):

Business Checking	_____	Account(s)#	_____	Posted:	_____	FI:	_____
Personal Checking	_____	Account(s)#	_____	Posted:	_____	FI:	_____
Business Savings	_____	Account(s)#	_____	Posted:	_____	FI:	_____
Personal Savings	_____	Account(s)#	_____	Posted:	_____	FI:	_____
Loan	_____	Account(s)#	_____	Posted:	_____	FI:	_____
CD	_____	Account(s)#	_____	Posted:	_____	FI:	_____
Safe Deposit Box	_____	Account(s)#	_____	Posted:	_____	FI:	_____
Debit Card	_____	Account(s)#	_____	Posted:	_____	FI:	_____

New Address: _____
 Street, City, State, Zip

Old Address: _____
 Street, City, State, Zip

New Phone No.: _____ Existing Phone No.: _____
 Area Code and Number Area Code and Number

Authorized Signer: _____
 Print Name Signature

Financial Institution: _____
 Signature Location

Bank use only: Cycle code ____; Special instructions ____; Comments ____;

Main Bank 101 Community Blvd. P. O. Box 2232 Longview, TX 75606 903.236.4422	North Branch 3505 McCann Rd. P. O. Box 2232 Longview, TX 75606 903.757.9999	South Branch 2440 S. High St. P. O. Box 8349 Longview, TX 75607 903.757.3070	E. Marshall Branch 2721 E. Marshall Ave. P. O. Box 2232 Longview, TX 75606 903.234.2348	Hallsville Branch 700 West Main St. Hallsville, TX 75650 903.660.2265
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